

# PUTNAM PUBLIC SCHOOLS

## BYLAWS OF THE BOARD

**SERIES     9000**

### Bylaw Number

|     |                                                                                               |        |   |
|-----|-----------------------------------------------------------------------------------------------|--------|---|
| B   |                                                                                               |        |   |
| 0.  | Role of Board and Members (Powers, Purposes, Duties) .....                                    | 9000   | B |
| A.  | Statement of Integrity .....                                                                  | 9005   | B |
| 1.  | Organization                                                                                  |        |   |
| A.  | Number of Members; Terms of Office, Oath of Office .....                                      | 9110   | B |
| B.  | Officers .....                                                                                | 9120   | B |
| (1) | Chairperson .....                                                                             | 9121   | B |
| (2) | Secretary .....                                                                               | 9123   | B |
| C.  | Committees .....                                                                              | 9130   | B |
| 2.  | Members                                                                                       |        |   |
| A.  | Election                                                                                      |        |   |
| (1) | Resignation/Removal from Office .....                                                         | 9222   | B |
| B.  | Conflict of Interest .....                                                                    | 9270   | B |
| (1) | Code of Ethics .....                                                                          | 9271   | B |
| 3.  | Methods of Operation .....                                                                    | 9300   | B |
| A.  | Development, Distribution and Maintenance of<br>Manual of Policies, Regulations, Bylaws ..... | 9310   | B |
| (1) | Formulation, Adoption, Amendment of Policies .....                                            | 9311   | B |
| (a) | Board Policies .....                                                                          | 9311.1 | B |
| (2) | Formulation, Adoption, Amendment of Bylaws .....                                              | 9312   | B |
| (3) | Formulation, Adoption, Amendment of<br>Administrative Regulations .....                       | 9313   | B |
| (4) | Suspension of Policies, Bylaws, Regulations .....                                             | 9314   | B |
| B.  | Meetings .....                                                                                | 9320   | B |
| (1) | Work Sessions .....                                                                           | 9321.1 | B |
| (2) | Public and Executive Sessions .....                                                           | 9322   | B |
| (3) | Distribution of Board Meeting Materials .....                                                 | 9324   | B |
| (4) | Meeting Conduct .....                                                                         | 9325   | B |
| (a) | Quorum .....                                                                                  | 9325.1 | B |
| (b) | Parliamentary Procedures .....                                                                | 9325.3 | B |
| (c) | Voting/Vote Recording .....                                                                   | 9325.4 | B |
| (5) | Minutes .....                                                                                 | 9326   | B |
| (6) | Taping/Recording Board Meetings/Recording Devices .....                                       | 9326.1 | B |
| (7) | Electronic Mail Communications .....                                                          | 9327   | B |
| C.  | Board/School District Records .....                                                           | 9330   | B |
| 4.  | Monitoring Products and Processes .....                                                       | 9400   | B |