

Administration

Superintendent of Schools

Appointment

The appointment of a Superintendent is the legal responsibility of the Board of Education. The Board will conduct an active search to find the person it believes can most effectively translate into action the policies of the Board, the aspirations of the community, and foster a diverse professional staff. Applicants who can best fulfill the role will be sought from within the school system and from without. The Board may seek the advice and counsel of interested individuals, or of an advisory committee and it may choose consultants to assist in selection. However, final selection shall rest with the Board after thorough consideration of qualified applicants.

When the Board elects a Superintendent, a majority vote of the entire membership of the Board is necessary for election. The Superintendent may be appointed (or reappointed) for a term not to exceed three years.

The Superintendent must be properly certified by the state; however, the Board may require qualifications in addition to those prescribed by the State Board of Education.

Contract

The salary of the Superintendent, additional benefits, vacation entitlement, and other leave shall be determined at the time of appointment (or reappointment) and shall be part of the written contract.

Additional benefits, such as health and other forms of insurance, annual vacation, holidays, and temporary and extended leaves and absences shall be at least equal to those granted to other professional staff members.

Legal References: Connecticut General Statutes

10-157 Superintendents. Relationship to local or regional Board of Education; verification of certification status, written contract for employment; evaluation of Superintendent by Board of Education

Policy adopted: January 16, 2007

PUTNAM PUBLIC SCHOOLS
Putnam, Connecticut