

## **PUTNAM BOARD OF EDUCATION**

### **Special Meeting April 12, 2022 Secretary's Report**

The Putnam Board of Education met in special session on April 12, 2022 at 6:30 PM in the Joseph V. Pempek Memorial Conference room.

Attendance: Tabetha Babcock (7:02 PM), Kevin Davis (6:45 PM), Michael Morrill, Chad Neal, Christopher Steinbrick, and Jill Zangerl (6:46 PM),

Absent: Jamie Heath, Laure LaBonte, and James Purdon

Others: Nancy Cole, School Business Administrator; Daniel P. Sullivan, III, Superintendent; Jacqueline Vetrovec, Curriculum Director

The meeting began at 6:40 PM.

#### **1. FOCUS GROUP FOR STRATEGIC PLANNING**

Edward Lee and Gary Maestas from Teaching and Learning Alliance Inc. provided an overview of the strategic planning process and solicited input from the Board members on strengths, challenges and opportunities. Dr. Lee explained the next steps in the process, one of which includes input through a survey. He also explained that the strategic plan is intended to serve as a living document.

#### **2. BUSINESS**

##### **a. 2022-2023 FY Budget**

Superintendent Sullivan and Nancy Cole explained that the Town would like to present the education budget at the public hearing as an increase of \$290,000 over the current year. Following discussion, Tabetha Babcock made a motion the Board present the FY 2022-2023 budget as an increase of \$648,756 over the current year. The motion was seconded by Christopher Steinbrick and passed unanimously.

#### **3. ADJOURNMENT**

Christopher Steinbrick made a motion to adjourn. The motion was seconded by Tabetha Babcock and passed unanimously. The meeting adjourned at 7:56 PM.

Respectfully submitted,

Kevin Davis  
Board Secretary