

# PUTNAM BOARD OF EDUCATION

## Special Meeting – BOE Retreat

December 6, 2022

### Secretary's Report

The Putnam Board of Education met in special session on Tuesday, December 6, 2022 at 6:00 PM at the Putnam Elks Lodge 574.

Attendance: Tabetha Babcock, Kevin Davis (6:07), Jamie Heath (7:09), Laure LaBonte, Michael Morrill, Chad Neal, James Purdon, Christopher Steinbrick, and Jill Zangerl

Jill Zangerl called the meeting to order at 6:00 PM.

#### 1. BUSINESS

##### a. District Equity Statement

The District Equity Statement was presented by the subcommittee. Chad Neal made a motion to approve the District Equity Statement:

*The Putnam Board of Education firmly believes in the potential of all students to learn and succeed. We support equity, diversity, and inclusion as fundamental values of our school district to ensure access for all students.*

*We stand united in respecting people of all backgrounds and identities, welcoming all races, socio-economic statuses, genders, gender identities, sexual orientations, religions, nationalities, and disabilities. Our schools are safe and welcoming environments for all. We are dedicated to fostering authentic relationships with all members of our school community, including culturally diverse families, and will communicate with clarity and respect.*

The motion was seconded by Christopher Steinbrick and passed unanimously

##### b. Budget Process

The timeline of the budget process was reviewed. A draft of the Superintendent's budget presentation will be completed by December 22, 2022 and presented at the January 17, 2023 Regular BOE Meeting. A budget workshop will be scheduled for January 24, 2023 at 6:00 PM with a follow up meeting scheduled for January 31, 2023 at 6:00 PM if needed.

##### c. Superintendent Search (possible executive session for personnel matter)

The format was set as two rounds. The first round will consist of a Student, Parent, Teacher, Administrator, Mayor, and three Putnam BOE members. The second round will consist of the entire Putnam BOE. The timeline for the Superintendent search was adjusted.

##### d. Interim Superintendent Search (possible executive session for personnel matter)

##### e. Appointment of Interim Superintendent (possible executive session for personnel matter)

Tabetha Babcock made a motion to enter executive session at 7:21 PM. The

motion was seconded by Michael Morrill and passed unanimously.  
Executive session ended at 7:46 PM  
The appointment of an Interim Superintendent was tabled until the December regular meeting of the BOE.

## **2. ADJOURNMENT**

Michael Morrill made a motion to adjourn. The motion was seconded by Tabetha Babcock and passed unanimously. The meeting adjourned at 7:55 PM

Respectfully submitted,

Kevin Davis  
Board Secretary