

PUTNAM BOARD OF EDUCATION

SECRETARY'S REPORT

January 21, 2020

The Putnam Board of Education met for a regular meeting on Tuesday, January 21, 2020 in the Joseph V. Pempek Memorial Conference Room at 7:00 PM.

Attendance: Carrie Blackmar, Jeannie Dodd, Lauren Konicki, Michael Morrill, Edward Perron, James Purdon, Christopher Steinbrick, Marieanne Viens, Jill Zangerl

Others: Daniel P. Sullivan, III, Superintendent of Schools; Nancy T. Cole, Business Administrator; Laura L. Santos, Board Secretary

Michael Morrill called the meeting to order at 7:01 PM.

Pledge of Allegiance

Student Representative, Molly McKeon, updated the Board on most recent school events.

1. APPROVAL OF MINUTES

James Purdon made a motion to approve the November 19, 2019 regular meeting minutes, the December 18, 2019 and the January 14, 2020 special meeting minutes as presented. The motion was seconded by Edward Perron and passed unanimously.

2. CORRESPONDENCE

There was no correspondence.

3. PRESENTATIONS

CAPSS Student Awards were presented to the following students:

PHS – Hannah Smith and Justin St. Martin

PMS – Brady Devlin and Lily Goyette

PES – Elieana Ionkin and Jessie Williams

Pride of Putnam Awards were presented to students of Putnam Elementary and Middle School:

PES Students: Joseph Boudreau, Emma Sliwoski and Frederick Zangerl

PES Staff: Marc Altmeier, Volunteer

PMS Students: Skyler Adams, Melodie Anderson, Cameron Bonin

The Board took a five-minute recess.

4. CITIZENS' COMMENTS

There were no citizens' comments.

5. REPORTS OF OFFICERS AND STANDING COMMITTEES

a. Committee Reports

- 1) Policy Committee Report
Under the business section, there will be some policies adopted. The committee will meet on February 25, 2020 at 6:00 PM, Board of Education Conference Room 15.
 - 2) Facilities Committee Report
James Purdon updated the Board on the completion of the renovation project.
 - 3) Curriculum Committee
Three PHS courses will be approved for adoption under the business section. The next meeting will take place on February 25, 2020 at 6:30 PM.
 - 4) Communications Committee
There was no report.
 - 5) CABE Events Update
There was no report.
- b. Financial Reports, Nancy T. Cole
Nancy Cole updated the Board on the year-end expenditure report for 2019/2020. An excess cost report, Family Resource Center report and School Facilities Account report were also presented.
- c. Superintendent's Report, Daniel P. Sullivan, III
- 1) The Solar Project is behind schedule due to weather and the need for special parts. There is not an official end date at this time.
 - 2) A Personnel Report was included in the packet.
 - 3) Patricia Bryant reported on the Holiday Giving Campaign which served 325 children and 150 families with a total of \$10,250 raised. Appreciation was expressed thanking all the volunteers and contributors who make this campaign such a success.
 - 4) A Community Forum was held on January 14, 2020; many board members and community members attended.
 - 5) The district has been awarded full compliance from the State of Connecticut Department of Education Certification 2019/2020.
 - 6) CABE's Day on the Hill is scheduled for March 11, 2020 at 8:30 am in Hartford at the Bushnell. More information and registration will follow.
 - 7) Quarterly Department Reports were included in the Board packet.
 - 8) School Monthly Reports were included in the Board packet.
- d. Board Chairman Report, Michael Morrill
Michael Morrill presented a copy of an article that appeared in the Woodstock Villager that was from Chris Sandford, Woodstock Academy Head of School. Mr. Morrill suggested creating a response to this article representing Putnam High School.

Mr. Morrill stated that Putnam has budgeted for 13 students to go to Killingly Vo-Ag for next year. In light of the recent mascot controversy, he asked if the Board should be concerned that our Putnam students could be faced with this controversy. The Board decided not to become involved in this matter.

6. **BUSINESS**

a. First look at the District School Calendar for 2020/2021

Mr. Sullivan explained the process of creating this district school calendar and presented the 2020/2021 school calendar for review and possible adoption. Marieanne Viens made a motion to adopt the 2020/2021 district school calendar as presented. The motion was seconded by Jill Zangerl and passed unanimously.

b. District Logo - Marketing

James Purdon made a motion to adopt the presented district logo. The motion was seconded by Christopher Steinbrick and passed unanimously.

c. Approval of Board of Education Calendar of Regular Board Meetings for 2020

Jeannie Dodd made a motion to approve the Board of Education Calendar of Regular Board Meetings for 2020 as presented. The motion was seconded by Jill Zangerl and passed unanimously.

d. Amendments to the Putnam Board of Education 457(b) Retirement Plan

Christopher Steinbrick made a motion to approve the amendments for 2020 to the Putnam Board of Education 457(b) retirement plan as presented. The motion was seconded by Jeannie Dodd and passed unanimously.

e. Co-op Golf Application

The Superintendent asked the Board of Education to approve the application to the CIAC for Co-op Golf with Thompson. James Purdon made a motion to approve the Co-op Golf application as presented. The motion was seconded by Christopher Steinbrick and passed unanimously. More information will be supplied to the Board of Education.

f. Putnam High School Graduation Date, June 13, 2020

Marieanne Viens made a motion to approve the Putnam High School Graduation Date of June 13, 2020 at 11:00 AM. The motion was seconded by Lauren Konicki and passed unanimously.

g. Field Trip Advisement:

Mr. Sullivan advised the Board of the following out of state field trips:

- Putnam High School - SADD Student Field Trip - Bristol's DA's 5th Annual Teenage Safety Summit at the Holiday Inn in Mansfield, MA on April 2, 2020 from 8:30 am - 1:30 pm
- Putnam High School – Music Department (22 Students) – Perform at the Providence Bruins Hockey Game on Wednesday, April 8, 2020 at 5:30 PM

h. Adoption of the Following Policies/Regulations:

- P5131.81 – Cellular Phone/Electronic Communication Device and R5131.81
- P6146 – Graduation Requirements and R6146
- P6146.01 – High School Credit Earned in Grade 8
- R6146.1 – Weighted Grading

Jeannie Dodd made a motion to adopt the above policies/regulations as presented and to rescind the former policies and regulations associated with them except for policy 6146. The motion was seconded by Edward Perron and passed unanimously.

i. Adoption of the following PHS Courses:

Carrie Blackmar made a motion to adopt the following PHS courses:

1. PHS Course: AP Psychology
2. PHS course Human Rights
3. PHS course SLIFE Math (Academic Lab)

The motion was seconded by James Purdon and passed unanimously.

j. Citizens' Comments

There were no citizen comments.

The Board took a 3-minute recess at 8:06 PM.

Jeannie Dodd made a motion to go into Executive Session to discuss a Personnel Matter at 8:10 PM. Superintendent Sullivan and Nancy Cole were invited to attend. The motion was seconded by Jill Zangerl and passed unanimously.

Jeannie Dodd made a motion to come out of Executive Session at 8:31 PM. The motion was seconded by Lauren Konicki and passed unanimously.

7. ADJOURNMENT

James Purdon made a motion to adjourn. The motion was seconded by Jill Zangerl and passed unanimously. The meeting adjourned at 8:31 PM.

Respectfully submitted,



Jeannie Dodd
Board Secretary