

PUTNAM BOARD OF EDUCATION

SECRETARY'S REPORT

June 16, 2020

The Putnam Board of Education met in regular session on Tuesday, June 16, 2020 in the Joseph V. Pempek Memorial Conference Room at Putnam High School and Via Zoom.

Attendance: Carrie Blackmar, Jeannie Dodd, Lauren Konicki, Michael Morrill, Christopher Steinbrick, Marieanne Viens, Jill Zangerl

Absent: Edward Perron, James Purdon

Others: Daniel P. Sullivan, III, Superintendent of Schools; Nancy T. Cole, Business Administrator; Laura L. Santos, Recording Secretary

Jeannie Dodd called the meeting to order at 7:01 PM.

Pledge of Allegiance

1. APPROVAL OF MINUTES

Lauren Konicki made a motion to approve the May 19, 2020 regular meeting minutes and the June 2, 2020 special meeting minutes as presented. The motion was seconded by Christopher Steinbrick and passed unanimously.

2. CORRESPONDENCE

There was no correspondence.

3. PRESENTATIONS

CABE Student Leadership Awards were given to the following students:

PMS Students - Travis Fredette and Savannah Loiselle

PHS Students - Zoe Hetrick and Noah Tomkins

Molly McKeon, Board Student Representative, was honored and thanked for her year of service to the Board of Education and congratulated on her graduation and wished the best in her future.

The following faculty and staff were recognized for their years of service and congratulated on their retirement:

John Peters and Bruce Provencher, Putnam High School Teachers

Donn Keele and Joseph Rice, Bus Drivers

Mr. Sullivan welcomed Ron Ermenwein, of AA Transportation, to meet the Board and talk about the transition of employing and welcoming the current bus drivers of the transportation department to his company.

Mr. Sullivan welcomed Larry Simpson and Randall Glass, of ABM Services, to meet the Board and talk about the transition of employing and welcoming the current employees of the custodial/maintenance department.

4. CITIZENS' COMMENTS/Shared Via Zoom

There were no citizens' comments.

5. REPORTS OF OFFICERS AND STANDING COMMITTEES

a. Committee Reports

1) Policy Committee Report

Policies will be adopted under New Business.

2) Facilities Committee Report

No report.

3) Curriculum Committee

No report.

4) Communications Committee

No report.

5) CABE Events Update

Jeannie Dodd forwarded the CABE Events update via email to Board members.

b. Financial Reports, Nancy T. Cole

Nancy Cole updated the Board on the year-end expenditure report for 2019/2020. An excess cost report and Family Resource Center report were also presented.

c. Superintendent's Report, Daniel P. Sullivan, III

1) Mr. Sullivan gave an update on the state of the district in regards to COVID-19. The State of Connecticut has not made any decisions on schools reopening in the fall; information is expected within the next few weeks. A district "return to school" committee has been meeting regularly.

2) Mr. Sullivan gave a solar project update: Putnam High School project is almost final. The middle school project will continue in July in hopes for finalization.

3) Batting Cage – The building renovation committee had planned and promised a batting cage for Putnam High School but it was never accomplished. Mr. Sullivan explored possibilities of this being done and reviewed the gyms in all three schools. Financially at this time, this would be a difficult realization. Board members suggested looking into other possibilities and questioned using the gate receipt account to fund this project or donations of supplies and labor and a possible town location. The Board agreed that this is an important item to continue to pursue. Jeannie Dodd suggested establishing an ad hoc committee to continue this pursuit and asked for Board volunteers.

4) Mr. Sullivan and the Administrators gave a presentation on distance learning and academic planning.

5) A personnel report was included in the Board packet.

6) Quarterly Department Reports were included in the Board packet.

7) School Monthly Reports were included in the Board packet.

d. Board Chairperson Report, Jeannie Dodd

There was no report.

6. BUSINESS

a. Adoption of the following Policies/Regulations

Marieanne Viens made a motion to adopt the following policies/regulations and rescind any existing policies/regulations associated with these. The motion was seconded by Carrie Blackmar and passed unanimously.

- P5111 – Admission/Placement
- P5112 – Ages of Attendance
- P5131.6/R5131.6 – Alcohol Use, Drugs and Tobacco
- P5141.4/R5141.4 – Reporting Child Abuse, Neglect and Sexual Assault
- P3171.1 – Non lapsing Education Fund

b. Appointment of Interim Dean of Students – Putnam Middle School

Marianne Viens made a motion to appoint Brittany Brett as the Interim Dean of Students for Putnam Middle School effective July 1, 2020. The motion was seconded by Jill Zangerl and passed unanimously.

c. Approval of Van Quote

Jill Zangerl made a motion to approve the van quote/proposal as presented to Vachon Ford, of Brooklyn, CT, in the amount of \$50,140. The motion was seconded by Lauren Konicki and passed unanimously.

d. Date of Board Retreat

The Board agreed to scheduling a Board Retreat for August 26, 2020 at 6:00 PM at a location to be determined.

e. Board of Education Committee Assignments

Tabled until the August regular Board meeting.

f. CABE Resolution

Christopher Steinbrick made a motion to approve the proposed CABE Resolution as presented. The motion was seconded by Lauren Konicki and passed unanimously.

g. Final Budget Reductions

Christopher Steinbrick made a motion to approve the final budget reductions as presented. The motion was seconded by Carrie Blackmar. There were six affirmative votes and one Nay, the motion passed.


h. Citizens' Comments

There were no citizens' comments.

7. ADJOURNMENT

Christopher Steinbrick made a motion to adjourn. The motion was seconded by Lauren Konicki and passed unanimously. The meeting adjourned at 9:44 PM.

Respectfully submitted,



Jill Zangerl
Board Secretary

June 16, 2020

Board of Education Meeting - boe/minutes/19/20/June 16-20

to be approved by BOE

