

PUTNAM BOARD OF EDUCATION

Facilities Committee Minutes

Tuesday, October 25, 2022

The Putnam Board of Education's Facilities Committee met on Tuesday, October 25, 2022 at 10:15 A.M. via Zoom.

Committee Members Present: Michael Morrill, Chad Neal, and James Purdon

Others: Daniel P. Sullivan, III, Superintendent of Schools; Nancy Cole, Business Administrator; and Marc Coderre, Director of Special Projects

The meeting was called to order at 10:15 A.M.

1. Discussion the following items:

a. HVAC Grant

b. Putnam Elementary School Roof

The Superintendent was authorized to meet with town officials regarding grants for an HVAC system and the Putnam Elementary School roof

c. Fuel Oil and Gasoline

Prices will continue to be monitored, and options will be explored.

d. Waxing

ABM will provide further information regarding waxing.

e. Desk and Chair Replacement Cycle

Will look to add the desk and chair replacement cycle to the budget

f. Service Contracts

ABM will provide further information regarding service contracts.

g. Putnam Elementary School Gym Floor

Will look to add the Putnam Elementary School gym floor to the end of the year expenses

h. Capital Plan

The capital plan will be discussed at a future meeting

i. Vehicle Purchase

The vehicle purchase will be discussed at a future meeting

2. Bring recommendations to the Board of Education

The committee will bring recommendations to the Board of Education.

The meeting was adjourned at 11:00 A.M.

Respectfully submitted,

James Purdon, Committee Chair