

PUTNAM BOARD OF EDUCATION

SECRETARY'S REPORT

April 26, 2022

The Putnam Board of Education met in regular session on April 26, 2022 in the Joseph V. Pempek Memorial Conference Room at 7:00 PM.

Attendance: Tabetha Babcock, Kevin Davis, Jamie Heath, Laure LaBonte, Michael Morrill (7:46), Chad Neal, James Purdon (7:08), Christopher Steinbrick, and Jill Zangerl

Others: Daniel P. Sullivan, III, Superintendent of Schools; Nancy T. Cole, Business Administrator

Jill Zangerl called the meeting to order at 7:00 PM.

Pledge of Allegiance

Student Representative

Guinevere Weiker reported on the current events happening at the Family Resource Center, Putnam Elementary School, Putnam Middle School, Putnam High School, and Helping Hands Transition Program.

1. APPROVAL OF MINUTES

Jamie Heath made a motion to approve the March 15, 2022 regular meeting minutes, the April 4, 2022 special meeting minutes, and the April 12, 2022 special meeting minutes. The motion was seconded by Laure LaBonte and passed unanimously.

2. CORRESPONDENCE

The board received three messages.

3. PRESENTATIONS

- a. There was a Pride of Putnam video presentation. Fifteen students and three staff members from Putnam Middle School were recognized for the Pride of Putnam awards. The twelve students and three staff who received awards for **“Making a positive contribution to our school and local community through the creation of the Leap Frog Café”** were, Jasmine Allard, Anthony Beaudette, Talan Bellerose, Kingler De la Cruz Morente, Kady Degaetano, Ethan Gravell, Carlos Harper-Mendoza, Damien Nicholas, Jacob Pedersen, Jennifer Peterson, Nate Sudol, Savannah Zegarra, Shania Homiski, Karen Martineau, and Carla Kuivanen. The three students who received awards for **“Winning Entry in the VFW Auxiliary’s Illustrating America Competition”** were, Lincoln Jackel, Jesus Lopez, and Madalyn Parquette.
- b. There was a video presentation recognizing the CAPSS Student Leadership Award Recipients. The students who received awards were Lydia Martel and Owen Abram from Putnam Elementary School, Nicholas Devlin and Esteban Suarez from Putnam Middle School, and James Lazarou and Adam Tomkins from Putnam High School.
- c. There was a slideshow presentation highlighting the Positive Regard Program.

4. CITIZEN’S COMMENTS

There were no citizens’ comments.

5. **REPORTS OF OFFICERS AND STANDING COMMITTEES**

a. Committee Reports

1) Policy Committee Report

No report

2) Facilities Committee Report

No report.

3) Curriculum Committee

The committee is recommending the adoption of two new courses:

- Marine Biology at Putnam High School
- A new Math Program (Big Ideas) at Putnam Middle School

4) Communications Committee

No report.

5) CABE Events Update

No report

b. Financial Reports, Nancy T. Cole

Nancy Cole updated the Board on the year-end expenditure report for 2021-2022. An excess cost report, Family Resource Center report, and School Facilities Report were also included.

c. Superintendent's Report, Daniel P. Sullivan, III

1) District Update

Superintendent Sullivan informed the Board that there has been a little bit of increase in COVID numbers during the month of April and stated test kits are still available to staff and students from the school.

2) Budget Update

Superintendent Sullivan reported the Board of Finance restored some funds to the Board of Education budget at the public hearing but that the budget amount remains lower than the proposed adopted budget from the Board of Education.

3) Board of Education Volunteers for Adopt a School and Strategic Planning

Board members volunteered for the Adopt a School with Chad Neal and Jill Zangerl for Putnam Elementary School, Michael Morrill for Putnam Middle School, Jamie Heath and Christopher Steinbrick for Putnam High School, and Laure LaBonte for Helping Hands. Board members will contact the Board Chair to volunteer for the Strategic Planning.

4) Students at Risk of Retention

Superintendent Sullivan reported on the numbers of the students who are at risk of retention.

5) Student Information System (SIS) - PowerSchool

Superintendent Sullivan reported that the district will be converting to PowerSchool for the student information system.

6) Personnel Report

An updated personnel report was included in the packet.

7) School Monthly Board Reports

School monthly reports were included in the packet.

d. Board Chair Report, Jill Zangerl

6. **BUSINESS**

a. Adoption of the Following Courses

Christopher Steinbrick, made a motion to adopt two new courses: Marine Biology for Putnam High School and the Math Program (Big Ideas) at Putnam Middle School. The motion was seconded by Tabetha Babcock. Tabetha Babcock, Kevin Davis, Jamie Heath, Laure LaBonte, Michael Morrill, Chad Neal, Christopher Steinbrick, and Jill Zangerl voted Aye. James Purdon abstained. The motion passed.

b. Proposal for June 9, 10, 13, & 14, 2022 to be Early Release Days

Christopher Steinbrick made a motion for the last four days of school to be early release days. The motion was seconded by Kevin Davis and passed unanimously.

c. Proposal to use the NFHS Network to stream PHS athletic contests

Jamie Heath made a motion to use the NFHS Network to stream PHS athletic events. The motion was seconded by Chad Neal and passed unanimously.

d. Proposal of Putnam Middle School 8th grade Moving Up Ceremony Date: June 13, 2022

Kevin Davis made a motion to hold the Putnam Middle School 8th Grade Moving Up Ceremony on June 13, 2022 at 10:00 a.m. The motion was seconded by Michael Morrill. Kevin Davis, Laure LaBonte, Michael Morrill, Chad Neal, Christopher Steinbrick, and Jill Zangerl voted Aye. Tabetha Babcock, Jamie Heath, and James Purdon voted Nay. The motion passed.

e. Board of Education Handbook

The Board members will review the proposed changes and bring it back at the May board meeting

f. Rescind/Recall Non-Renewal of Teacher

Michael Morrill made a motion to recall one teacher pending final approval of the approved Board of Education budget by the Board of Finance. The motion was seconded by James Purdon and passed unanimously.

g. Budget FY 2022-2023

Proposed adjustments to the budget were presented based on final approval of the approved Board of Education budget by the Board of Finance. The current proposed reductions total \$278,756.

7. **EXECUTIVE SESSION**

Tabetha Babcock made a motion to go into Executive Session at 8:48 PM for the purpose of personnel matters. The motion was seconded by James Purdon and passed unanimously. Superintendent Sullivan was invited to attend.

Kevin Davis made a motion to end Executive Session. The motion was seconded by Tabetha Babcock and passed unanimously. Executive Session ended at 9:32 PM.

Tabetha Babcock made a motion to appoint Meaghan Wakely as the Assistant Principal at Putnam Elementary School starting on July 1, 2022. The motion was seconded by Christopher Steinbrick and passed unanimously.

8. **ADJOURNMENT**

Christopher Steinbrick made a motion to adjourn. The motion was seconded by Tabetha Babcock and passed unanimously. The meeting adjourned at 9:33 PM.

Respectfully submitted,

Kevin Davis
Board Secretary